

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

December 6, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF NOVEMBER 22, 2010

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. REORGANIZATION OF THE BOARD

- A. *Election of Temporary President*
- B. *Nomination and Election of Officers*

The Temporary President will accept nominations for President, Vice-President and Treasurer, respectively. Officers will serve for one year with the exception of the Treasurer whose term of office expires on June 30, 2011. Board members will cast their ballots for the respective officers.

- C. *Bonding of Treasurer*

The Administration recommends approval of the bonding of the District's Treasurer at \$50,000. The School Code requires that each district's Treasurer be bonded. Because the Treasurer for the Southern Lehigh School District does not actually handle cash or negotiable instruments of the district, the amount of the bond traditionally has been low.

- D. *Facsimile Plates*

The Administration recommends authorization to use facsimile signature plates of the President, Treasurer, and Secretary when signing school district checks. This request is necessary each year when officers of the Board change.

- E. *Depository Resolutions*

The Administration recommends authorization for the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the district's depositories.

V. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School.....Mrs. Christine Siegfried
Middle School.....Dr. Edward Donahue
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner

B. *K-12 District 2009-2010 Assessment Summary*

Mrs. Kristen Lewis, Director of Elementary Education and Mrs. Joan Takacs, Director of Secondary Education will present the K-12 District 2009-2010 Assessment Summary. (VI, B)

C. *2011-2012 High School Programs of Studies*

The Administration recommends approval to changes in the High School Program of Studies for the 2011-2012 School Year. (VI, C)

D. *2011-2012 High School Graduation Project*

The Administration recommends approval to proposed changes to the High School Graduation Project for the 2011-2012 school year. (VI, D)

E. *2011-2012 Textbook Recommendations*

The Administration recommends approval of the enclosed textbook recommendations for the 2011-2012 school year. Textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the January 10, 2011 Board meeting. (VI, E)

F. *K-12 Systems Sapphire Student Information System*

The Administration recommends approval of a 4 year contract with K12 Systems for Sapphire Student Information System. (VI, F)

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of December 6, 2010. (VII, A)**

B. *Investment of Funds*

The Administration recommends approval of the Investment of Funds for the General Funds Budget. (VII, B)

C. *Approval of Resolution Ratifying Action of School Board Taken on November 22, 2010 with Regard to Act 1 of Special Session No. 1 of 2005*

The Administration recommends approval of the enclosed resolution which ratifies the Board's action taken at the last meeting to limit any real estate tax increase for 2011-12 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2011-2012. (VII, C)

VIII. SUPPORT SERVICES

IX. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following Substitute Teachers for the 2010-2011 school year:

Michelle Miller Health and Physical Education

Joanne DeCarlo Mathematics

Heather DiRisio Elementary

Mark Weaver Social Studies

2. *Unpaid Leave*

*The Administration recommends approval of *Unpaid Leave* of the following staff:

Maureen Elliot, Special Education Teacher, Southern Lehigh High School, for half day on May 31, 2011 and full days on June 1 and June 2, 2011.

3. *Appointments*

The Administration recommends approval of the following staff: (IX, A-3)

Megan Hallman, Long-term (Category E) Substitute Teacher, Grade 6, Southern Lehigh Intermediate School, at a salary of \$52,079 (pro-rated), Masters, Step 14, for the duration of the 2010-2011 school year. Ms. Hallman will fill the vacancy of *Maria Ramunni*.

4. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective February 1, 2011:

Sherry Lesavoy, Grade 5 Teacher, Southern Lehigh Intermediate School, from Bachelors to *Masters Equivalency*

B. *Noncertificated Staff*1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2010-2011 school year:

Tianna Rabenold, Substitute Health Paraprofessional, at an hourly rate of \$13.62.

Tianna Rabenold, Substitute Secretary, at an hourly rate of \$13.62.

Christine Koch, Substitute Cafeteria Worker, at an hourly rate of \$8.41.

2. *Resignations*

*The Administration recommends accepting the resignation of the following staff:

Lisa Annunziatio, Part-time Cafeteria Worker, Southern Lehigh Intermediate School, effective Friday, December 17, 2010 at the end of the business day.

Leslie Hoke, Fitness Center Monitor, Student Monitor, Swim Bus Monitor and Substitute Secretary, effective December 2, 2010.

3. *Appointment*

*The Administration recommends approval of the following staff: (IX, B-3)

Judith Browne, Instructional Assistant (3 hour), Southern Lehigh Intermediate School, at the hourly rate of \$15.89, effective December 7, 2010. Mrs. Browne will fill the position due to the resignation of *Laura Grida*.

Melissa Thoet, Instructional Assistant (6 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective December 2, 2010. Ms. Thoet will fill the vacancy of Megan Hallman who will continue as a Long-term Substitute Teacher.

C. *Extra-Compensatory Positions*1. *Activity Advisor Appointment*

*The Administration recommends approval of the following Extracurricular Activity Advisor for the 2010-2011 school year:

Thomas Wilde Yearbook \$3,153

2. *Coaching Resignation*

*The Administration recommends accepting the resignation of Mark Barnes, Head Boys' Lacrosse Coach, effective December 1, 2010.

3. *Volunteer Coaching Appointment*

*The Administration recommends approval of the following volunteer coach for the 2010-2011 school year: (IX, C-3)

Mark Barnes Volunteer Boys' Lacrosse Coach.

4. *Consent Agenda Stipend Correction*

*The Administration recommends correcting the stipends approved at the September 13, 2010 School Board meeting to:

Leigh Kern Newspaper \$1,835

Edward Sinkler Ecology \$1,229

X. REPORTS

A. Committee Reports

B. Superintendent's Report... .. Mr. Liberati

C. Facilities Report... .. Mr. Liberati

XI. OLD BUSINESS

A. Second and Final Reading on Revisions to Existing Policies

The Administration recommends a second and final reading of the following revised policies: (XI, A)

#302.3 Administrative Employees: Retirement of Employees

#402.3 Professional Employees: Retirement of Employees

#502.3 Classified Employees: Retirement of Employees

#304.7 Administrative Employees: Exit Interviews

#404.7 Professional Employees: Exit Interviews

#504.7 Classified Employees: Exit Interviews

#810.2 Operations: Transportation – Bus Regulation

#810.3 Operations: Transportation – Student Behavior

B. Second and Final Reading of Board Policies

The Administration recommends a second and final reading of the following policies: (XI, B)

#323 Administrative Employees: Tobacco Use

#423 Professional Employees: Tobacco Use

#523 Classified Employees: Tobacco Use

#913.1 Community: Flyer/Information Distribution

XII. NEW BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIV, B)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XIII. ADJOURNMENT